



हर काम देश के नाम
कार्यालय, रक्षा लेखा नियंत्रक, नं 1, स्टाफ रोड, सिकंदराबाद - 500 009
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
NO.1 STAFF ROAD, SECUNDERABAD-500 009
TELEPHONE No. 040-27843385, FAX No. 040-27810499



No. AN/I/1144/Misc

Date: 01.12.2025

CIRCULAR
(Through email)

To

1. The CDA, IT&SDC, Secunderabad.
2. The Jt. CDA I/c, PAO (ORs) AOC, Sec'bad.
3. The Officer I/c, PAO (ORs) EME, Sec'bad.
4. The Sr. Dy. IFA, 43/44 ED (AF) Hakimpet, Sec'bad.
5. The Officer I/c, AAO (Army), Vizag
6. All Sections in Main Office.
7. All sub-offices located at Sec'bad/Hyderabad/Suryalanka/Tirupati.

Subject: Filling up of Post of Accounts Officer on deputatuion basis at HQ IMTRAT, Bhutan.

Reference: HQrs Office F. No. AN/IX/9651/Bhutan Deptn/2025, dt. 01.12.2025

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HQrs office vide letter cited under reference has called for volunteers among AAOs for one post of Accounts Officer in HQrs IMTRAT, Bhutan on deputation basis for an initial period of two(02) years.

2. The Eligibility Criteria for the subject deputation post is as below:

- (i) The candidate should be less than 40 years of age.
- (ii) At least five years of regular service in grade of Assistant Accounts Officer.
- (iii) Exposure to Army related accounting, budgeting, maintenance of cash books, IFA procurement and adequate computer knowledge and presentation skill.
- (iv) Outstanding grading in the APARs for the last five years.
- (v) Medically fit to serve in high altitude area (more than 9000/- feet above sea level) with extreme cold climatic conditions for prolonged period.

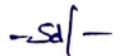
3. All eligible and willing officers with at least 2 years stay at the present station and who are not under transfer on the date of issue of this circular may forward their applications complete in all respect along with complete service profile as per proforma (Annexure-A) enclosed.

4. A "cooling off period" of 3 years is required to be completed for considering the candidature of Officers in case the individual has recently served on a deputation post.

5. Interested AAOs may forward their application in the format enclosed, so as to reach Main Office on or before **08.12.2025**.

Copy to:

SAO- IT Section - for uploading the same to CDA Sec'bad website.


(P Rama Kishore)
SAO (AN)


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